

Online Presentation Instruction

- Log-in to “Confit” is required to access Zoom online session.
→ <https://confit.atlas.jp/guide/event/cleopr2022/top>
- Please turn off your microphone and camera except when you are giving a presentation or asking a question.
- Please make sure to change your Zoom username as follow:
your presentation ID + your full name.
- If there is anything you need to ask/check with the host or the chair, please use the **chat**.
- You can join the session 15 minutes before it starts. Testing your audio connection and screen-sharing is highly recommended prior to the session start.

If you encounter any trouble, please contact secretariat@cleopr2022.org. Absence without any notice at the starting time of your presentation may cause cancellation of your presentation.

Setting Zoom environment properly

Once you enter the Zoom meeting, make sure to take the following steps:

- ✓ Mute your microphone
- ✓ Turn off your camera
- ✓ Change your username

(e.g. :CMP15A-01 Taro YAMADA)
Session ID Name

If there's anything you need to ask/check with the host or the chair, use the **chat**

